



**PAYMENTS DUE POLICY UPDATE 11/27/2016**

For ANY order, payment will be due prior to beginning the project. For job orders less than \$65, payment is due in full prior to production. For Job orders greater than \$65, a minimum deposit of \$65 is due prior to production dependent upon job type, job total cost and customer payment history. Signs For Success holds the right to adjust minimum payment due, full payment requirement or to refuse work due to customer payment history. The exception for payment due prior to production will be granted on a case by case basis. For customers on payment cycles, please contact Dennis at [dennis@signsforsuccesspa.com](mailto:dennis@signsforsuccesspa.com) to fill out a 30/45 day pay cycle request form. Any remaining balance due after initial deposit will be due in full prior to receiving products or installation unless previously agreed upon.

Any amounts due past 30 days of final invoice receipt will incur a 3% late fee for every 30 days past due until full payment is received. Additionally, if you are on an approved pay cycle with Signs For Success and payment is not received within the allotted payment period, Signs For Success reserves the right to change payment plan to DUE UPON COMPLETION until your company returns to good standing.

For any questions or concerns regarding this policy, please contact Dennis at [dennis@signsforsuccesspa.com](mailto:dennis@signsforsuccesspa.com) or 484-584-5607.

-Dennis Baker (owner)  
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